



Minutes GNPHN Skype/Teleconference

Date: September 2nd at 2pm GMT

Steering Group

*** Apologies to all for difficult Skype Connection

Name	Organisation	Apologies **
Cheryll Adams	Director, Institute of Health Visiting, UK	Connected
Ros Bryar	Professor of Community and Primary Care Nursing, City University, London	Connected
Kari Glavin	Head of Master and Postgraduate studies, Department of Nursing, Diakonova University, Norway	Connected
Mary O'Dowd	Executive Director, ICHN, Ireland	Connected
Linda Revelling Smith	Assistant Professor, Nursing, Winona State University, USA	Poor sound connection
Teresa Obwaya	Global Health Ministry, Nigeria	Apology
Maura Connolly	Network Administrator, ICHN ,Ireland	Lost connection



Agenda items

Note: Skype connection was difficult to maintain. Some items not discussed

No	Agenda item	Decision/Action	By Whom	Time frame
1.	<ul style="list-style-type: none"> • Apologies • Notes of Last meeting - • Matters arising 			
2.	Web site <ul style="list-style-type: none"> • Launch of web site • Content • Administration • Membership applications • Articles/Papers • Recent Technical Issues • Web site developers 	<ul style="list-style-type: none"> • Reminder to all to promote submission of articles/events for WEB SITE • 22 applications to date • Request for 1 Hour admin support to be included in ICHN admin • Alternative web developers been researched -Cheryll to share contact details 	<p>All</p> <p>MOD</p> <p>MOD</p> <p>✓</p>	<p>Continuous</p> <p>Sept 2014</p> <p>Sept 2014</p>
3.	Communication <ul style="list-style-type: none"> • GNPHN Communication strategy? • ICN/WHO/International Global Alliance 	<ul style="list-style-type: none"> • Communication strategy to be discussed with Steve MC Donald from IFGL on Sept 3rd (See notes attached) • ICN to be notified of Web site 	<p>MOD/MC</p> <p>✓ MOD</p>	<p>Sept 3rd</p> <p>Sept 2014</p>
4.	GNPHN Governance <ul style="list-style-type: none"> • Role of steering group(Not discussed) • Policies/ Code of Conduct (Not discussed) • Constitution • Finance - 	<ul style="list-style-type: none"> • Group informed of separate bank account to be created by ICHN to manage funds • Participants approved of sample constitution • Current balance €1845. 	<p>MOD</p>	<p>Sept 2014</p>

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5.	Membership <ul style="list-style-type: none"> uptake promotion 	Current Nos 22 IHV using GNPHN logo on documentation		
6.	Finance <ul style="list-style-type: none"> Funding report to Esther - Current balance €1845 Financial planning Funding 	Not discussed		
7.	Conferences <ul style="list-style-type: none"> Irish Forum for Global Health Nov 5th & 6th https://mail.google.com/mail/u/0/?hl=en&shva=1#label/Global+Health/147e821652fb7d7c GET Conference Dublin Nov 13th & 14th http://www.gethealthsummit.org/ ICN 2015 http://www.icn2015.ch/en/ GNPHN 2016 (see note ref email sent MO'D 18/08/2016 from MCI 	<ul style="list-style-type: none"> Mary & Maura to do stand at international conferences in Dublin GNPHN Conf 2016 Some discussion on alternatives but No venue confirmed ** see notes 	MOD/MC	Nov 2014
8.	AOB			
9.	Date of Next Meeting	TBC		