



Notes for GNPHN Web conference

Date: Friday May 6th 2016 at 14.00hrs (UK time)

Steering Group

Name	Organisation	Present/Apologies
Cheryll Adams	Director, Institute of Health Visiting, UK	Apologies
Ros Bryar	Professor of Community and Primary Care Nursing, City University, London	Present
Maura Connolly	Network Administrator, ICHN, Ireland	Present
Johanna Downey	President ICHN Dublin	Apologies
Kari Glavin	Head of Master and Postgraduate studies, Department of Nursing, Diakonova University, Norway	Present
Christina Lindhart	Board Member. The Association of Health Visitors Denmark	Apologies
Mary O'Dowd	Founder Member GNPH Ireland	Apologies
Linda Revelling Smith	Assistant Professor, Nursing, Winona State University, USA Chairperson	Present in the Chair
Teresa Obwaya	Co - Responsibility Consultant with Social Protection of Orphans and vulnerable children's programme- Ministry of Labour, Social Security and Services, Kenya	Apologies

No	Agenda item	Decision/Action	By Whom	Time frame
1.	• Notes of Last meeting -	Accepted to be posted on Website	MOD	

	<ul style="list-style-type: none"> Matters arising not on the agenda 	Research Aims.		
2.	Conference 2016	<p>On revisiting the objectives of the Network it was agreed that research had been adequately covered</p> <p>In Christina’s absence it was agreed that the Chair would arrange a Skype call with her.</p> <p>Items to be discussed included:</p> <p>Time for the Steering group meeting on the Sunday. A preference for 16.00hrs starting time was expressed.</p> <p>1st AGM it was agreed that a longer session than the one allocated was required.</p> <p>Availability of Laptops at registration for delegates to sign up to the Network</p> <p>Hosting the Network for the next two years.</p> <p>To offer support from the Network Steering group members to the Danish Health Visitors Association in the running of the conference</p> <p>The handover of the Gathering Quilt</p>		
3.	<p>Steering group meeting in Denmark:</p> <p>To develop an agenda</p>	<p>It was agreed that the following items are to be included in the agenda:</p> <p>Confirmation of the AGM agenda</p> <p>Report from the ICHN President on the level of on-going support from the ICHN Ireland</p> <p>Composition of Interim Council of the Network (noting that Mary and Maura are both standing down)</p> <p>Potential roles and responsibilities of Council members</p> <p>Regional Chapters alignment with WHO regions</p> <p>Conference 2018 nominations</p>		

		It was agreed to confirm the final agenda at the July meeting.		
4.	1st general meeting: To agree format	It was agreed that this would be the main agenda item of the July meeting. Kari agreed to work with Linda on developing the agenda for the 1 st AGM It was agreed that the Chair would request that hard copies of the proposed Constitution together with the Networks Aims and Objectives to be made available at the conference.		
5.	Finance • Statement	The planning meeting with Linda, Cheryl and Ros was postponed . Linda will reconvene when Cheryl is available The balance in the account is now at € 2 171.24		
6.	Membership	There had been no change in the membership numbers since the last meeting. Ros agreed to follow up with her Japanese colleague re membership. Maura agreed to investigate the renewal invoices to the Danish Health Visitors Association and to Ros Bryar . It was agreed that people presenting abstracts at the conference should be encouraged to join the Network It was suggested that membership should be by Standing Order or direct debit.		
7.	AOB	Nil		
8.	Date of Next Meeting 2016 @ 2 pm (UK)	It was agreed that the next meeting would take place on the 22nd July at 2pm UK time. This will be the last meeting before the Conference		

